

CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Wednesday September 20, 2006

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday September 20, 2006 at the Wallingford Town Hall Wallingford, CT. The following voting members were in attendance: Sands Cleary, Cam Walden, Robert Guerrero, Mike Pascucilla, David Rogers, Gil Roberts, Robin Sleeman, Scott Cook, Joe Hock and David Knauf. The following non-voting members were also present: Brian Testut, Vicky Carrier, Eloise Hudd and Carol Speer.

Call to Order

The meeting was called to order at 12:23 P.M. by President Sands Cleary. President Cleary reported that the Guest Speaker, Dr. Silbert would not arrive until 1:00 PM.

Secretary's Report - Approval of minutes.

Motion by David Knauf to approve the minutes of the August 9, 2006 regular meeting.
Second by Robin Sleeman. Motion carried.

President's Report

President Cleary had included a copy of a survey from the Connecticut Partnership for Public Health Workforce Development in the packet. The Partnership is looking for input on the educational, training and workforce development needs of the partnership members. Board members were asked to review the survey and get back to Sands with comments and/or suggestions.

He also reported that Brad Parandes was stepping down as Membership Chair immediately and a replacement would need to be found.

The joint letter to DEP and DPH on decentralized wastewater management systems was sent out and a short response from Suzanne Blancafor of DPH was received.

Comments and support for the revisions to the well water regulations (B51) are being sought. Cam Walden reported that a stakeholders meeting would be scheduled before the revisions go to the Legislature and CEHA would be a part of that.

President Cleary also noted that the strategic planning initiative has been tabled for now because of other commitments on his part. He hopes to take it up again as Past President.

9/20/06

Page 2

Treasurer's Report

President Cleary said the George Calkins was back to work and should be returning to the Board meetings next month. He reported on some bills which were paid in the past month. The most significant of which was a reimbursement to Cam Walden for the hospitality suite at the Yankee Conference.

Motion by Joe Hock to approve a reimbursement in the amount of \$154.96 to Cam Walden for the hospitality suite.

Second by David Knauf. Motion carried.

David Rogers asked about a payment to the Food Committee for food at their meeting and about oversight of bills in general. In reviewing past payments, it is apparent that committees have been getting reimbursed for food costs for some time. A discussion about this ensued after which the members agreed that establishing a budget for each committee would allow for greater oversight of these types of expenses.

STANDING COMMITTEE REPORTS

Membership – As noted, Brad Parandes is resigning as Membership Chair.

Publicity/Newsletter – David Knauf and Robin Sleeman reported that publication of the newsletter was being held up for information on the Annual Meeting. Cam Walden distributed a list of speakers for the meeting, which should be included. President Cleary has a template of a registration form from a previous Annual Meeting that can be used this year. It would need to be modified to indicate who to send the registration to and with the meeting cost. The cost is \$21.95 pp with a minimum of 80.

Motion by Cam Walden to set the price at \$30 for member and \$35 for non members.

Second by David Knauf. Motion carried.

President Cleary asked about purchasing some items for a raffle to be held at the end of the meeting.

Motion by Joe Hock to approve \$200 to purchase raffle items for the Annual Meeting.

Second by Robin Sleeman. Motion carried

Rob Guerrero agreed to receive the registrations for the meeting.

There was a discussion about having an activity to facilitate interaction among the attendees. It was decided that there would be a quiz a lunch that each table could participate in. Each presenter will be asked to submit one or more questions and answers from their presentation. The winning table will get a prize(s).

David Knauf has had a tab included under "News" on the website for issues of the newsletter. He is planning to develop an index of articles in the various issues of the newsletter to make it easier to find a specific article or topic.

Legislation – Scott Cook noted that the revisions to the lead regulations that did not pass last year were being revived. He is also reviewing legislation passed last session to see what might be relevant to CEHA.

9/20/06

Page 3

Nominations/Elections – Joe Hock has received 31 ballots and 19 have been faxed to Sands for a total of 50. The election will close on October 1st.

Scholarship – Maureen Whelan was not in attendance. President Cleary reported that the Yankee Conference scholarship was not presented this year as the deadline has long since passed. He circulated the 3 applications that were received this year. None of the applicants are working in a health department or are pursuing an environmental health degree. David Knauf said that he did not believe there was enough time to adequately evaluate the applicants for this year. A discussion on the process used to rate the applicant in the past followed. Members were mixed on whether scholarships should be awarded this year given the lack of information on the applicants and the process. Mike Pascucilla stated that awards should be made since there are applicants and it is not the fault of the applicant that the process didn't work and noted the lack of guidance or policy from the Executive Board. Following the discussion, it was decided to table the scholarship applications to the October meeting to allow more time for consideration.

Education – No report

SPECIAL COMMITTEE REPORTS

Food – No report

Summer Meeting – No report. Brian Testut asked if there had been any follow-up on those who attended but did not pay. It was noted that Marco had referred to this in his article for the newsletter. President Cleary will follow-up further.

Yankee Conference – Joe Hock reported that the recent Yankee Conference appeared to be very successful. There were 100-125 in attendance and there were 16 exhibitors. Next year, the YC will be held in Plymouth, MA, hosted by MEHA and CT will be the host in 2008. There is a need for CEHA to begin looking at locations now; 2 sites in the Mystic area were mentioned. Motion by Robin Sleeman to form a YC Planning Committee. Second by Joe Hock. Motion carried.

Bylaws/Policies & Procedures - Mike Pascucilla reported that the committee had met before the Board meeting. The committee is looking to meet with the incoming elected Officers before the October meeting for an orientation, and to ensure the Annual Meeting and transition goes smoothly. The filling of committee chair positions was discussed, especially in light of the resignation of Brad Parandes. Mike Pascucilla distributed a draft of a form that would be completed by anyone planning to hold an educational session. In this manner the Board would have a better feel for the details and costs associated with the session.

Housing/Pb – Brian Testut has already discussed the draft Lead Regulations revisions under Legislation. He also asked if CEHA wanted to make a formal response to the revised epidemiological investigation form, but the Board felt that such a response was not needed.

9/20/06

Page 4

Water – Vicky Carrier noted that the Water Systems Council training event would be held on September 21st in Meriden. It has been booked up with a waiting list. Another session on Public Water Systems is scheduled for October 24th in Hartford and November 16th in Prospect. She also spoke about the pending revisions to Section B51 of the PHC (see President's report). Gil Roberts agreed to be CEHA's representative at the stakeholders' meeting

Subsurface Sewage – Carol Speer reported on some of the problems that have been seen in implementing new alternative treatment systems. There is a need for DEP to address the concerns of local health departments about decentralized wastewater treatment district including funding. She asked if information on new SSDS products should be included in the newsletter. The consensus of the Board was that the information can be included as long of the products are approved by the State and there is no endorsement by CEHA. The next committee meeting will be October 12 in Portland. A meeting on revisions to the Technical Standards will be October 10, 2006.

RS/CEUs – President Cleary asked Eloise Hudd if the committee should be abolished. She responded that unless something changes, it should be abolished.

Motion – by Eloise Hudd to abolish the RS/CEU committee.

Second by Joe Hock. Motion carried with one opposed.

OTHER BUSINESS

David Rogers asked if there had been any thought given to awarding the Brunelle Award this year. No nominations for the award have been made so far, but there is still one more month to receive nominations. Board members were asked to think about a deserving member to receive the award. An announcement will also be put in the newsletter.

President Cleary has received some "job description" for positions on the Board but some are still missing. These should be sent to him as soon as possible.

Robin Sleeman asked if a master calendar of important dates for CEHA should be developed. This would include training sessions and other dates of interest to members. David Knauf noted that there is a calendar on the CEHA website and the dates can be put on this. There is a need, however. To control who has access to the calendar to ensure that nothing inappropriate is put on it.

Robin Sleeman needs more stamps for the mailing of the newsletter.

Motion by Joe Hock to authorize the purchase of stamps for the newsletter.

Second by Cam Walden. Motion carried.

Cam Walden asked members with locations that can be considered for next year's CEHA Board meetings to contact him.

Adjournment

Motion to adjourn by Joe Hock at 3:15 PM.

Second by Mike Pascucilla. Motion carried.

Respectfully submitted,

David Rogers

Secretary

9/20/06 #2