

CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Wednesday June 14, 2006

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday June 14, 2006 at the Middletown Town Hall Middletown, CT. The following voting members were in attendance: Sands Cleary, Cam Walden, Robert Guerrera, Mike Pascucilla, David Rogers, Robin Sleeman, Don Mitchell, Brad Parandes, Joe Hock, Phyllis Amodio and David Knauf. The following non-voting members were also present: Brian Testut, Vicky Carrier and Laura Pagliaro. Guest: Sal Nesci.

Call to Order

The meeting was called to order at 12:23 P.M. by President Sands Cleary.

Secretary's Report - Approval of minutes.

Motion by David Knauf to approve the minutes of the May 10, 2006 regular meeting.
Second by Robin Sleeman. Motion carried.

President's Report/Strategic Planning

President Cleary reported that the on line member survey is not ready yet as it is taking longer to assemble than he thought. He indicated that it will be ready before the Yankee Conference in September.

President Cleary also reported that Luci Ponganis of the Naugatuck Valley Health District has filed nomination papers for the office of Vice President. With this nomination, there is at least one candidate for each open office.

A certificate of recognition for Bob Cosgrove has been prepared and will be presented to him at his retirement party on behalf of CEHA. President Cleary noted that there is a need to include a policy on such recognitions in the policies and procedures, which are being worked on.

Treasurer's Report – President Cleary noted absence of the Treasurer for the third consecutive month and indicated he would contact George about this.

President Cleary then diverted from the printed agenda to allow Rob Guerrera (who was feeling ill) to report on the Summer Meeting.

Rob reported that Tracey Weeks will begin her presentation at 11:00 AM and the food will be available at 11:30. Tracey's presentation will be worth 1 contact hour on food service recertification. He distributed a sample registration form with the costs (\$20 for members, \$30 for non-members and \$16.50 for kids) A portion can be detached and submitted to the finance department of the towns for approval that does not have information on family members attending etc. A lengthy discussion ensued about what and whom to charge. David Knauf suggested charging \$20 for all, members and non-members alike. David Rogers reiterated his belief that the value of being a CEHA member needs to be reinforced by charging more for non-members than for members. Following more discussion there was a

Motion by Don Mitchell to remove all references to non-members, family members and children and charge 1 price for all (\$20).

Second by David Knauf. Motion passed 5 in favor, 4 opposed.

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STANDING COMMITTEE REPORTS

Membership – Brad has received a note from Anthony Bono who retired in January 2006, asking to be made an Honorary Member. No one on the Board was familiar with Mr. Bono, so Brad will research his membership and service to CEHA.

Motion by Robin Sleeman to table the request for Honorary Membership

Second by Don Mitchell. Motion carried.

It was noted, as a part of this discussion that the awarding of Honorary Memberships is done after nomination by the Board and its unanimous approval. This is not something a member normally requests. The process needs to be better defined in a policy statement. It may be desirable to create another category for retired members other than Honorary member, which is intended to recognize special or exceptional service to the Association. The lack of good information prompted a discussion on the need for a data base with more information on it, such as the date a member joined CEHA, certifications, Association activity etc.

Brad is looking to clear out the database, which has many student members, who did not become active members. He will follow-up on this.

David Rogers again requested that signature lines be put on the new member applications for Board signatures.

Scholarship – No report.

Legislation – Scott Cook sent a written report to President Cleary. He reports that Tracey Weeks is working on the issue of whether a food service inspection report by a program certified sanitarian is considered to be an official order.

Robin noted that CEHA needs to develop a policy on how testimony on pending legislation is submitted on behalf of CEHA. She has contact a representative of CPHA for input on how they do this.

Nominations/Elections – As reported earlier, candidates for each open position (Vice President, Director and Secretary) have submitted nomination papers. A ballot will now be prepared for the vote.

Publicity/Newsletter – The submission deadline is Friday June 16th. A notice of the prize for survey completion will be included. David Knauf would like to offer a prize only if enough surveys are submitted to make the exercise statistically valid. Discussion on this followed, but no action was taken.

Robin needs to purchase more stamps and paper for the newsletter.

Motion by Joe Hock to authorize the purchase of supplies needed for the newsletter.

Second by Don Mitchell. Motion carried.

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Education – Phyllis Amodio has spoken to Tracey Weeks about a presentation on ethnic foods at the Annual Meeting, but DPH or FDA will probably cover this topic at another training. Water treatment will likely be done, and she is looking to have short presentations on a number of topics as well. David Knauf suggested that the Annual Meeting is a good time to all DPH programs that have an environmental health component to give a short presentation on what they are doing, what is coming up or issues of concern. Board members enthusiastically supported this idea and Cam Walden and Sands Cleary will follow-up with DPH.

Mike Pascucilla has been in touch with Consumer Protection Liquor Control about the permit process for a liquor permit, especially the role of Local Health. Consumer Protection has indicated a willingness to give a presentation on permitting and enforcement to LHDs. This would be a good tie in with a food training session.

SPECIAL COMMITTEE REPORTS

Food – Laura Pagliaro reported that the Food Committee met on June 5th in Rocky Hill with 8 in attendance. Topics discussed include assistance animals in food service establishments, the farmers' market bill, development of a food handlers training guide and a DPH food defense exercise. She noted that Rick Petersen is now teaching at Norwalk Community College and can make space available for training if requested. The training should be food related and would include a lunch prepared by the class.

Subsurface Sewage – Don Mitchell distributed a written report. Don and Carol Speer represented CEHA at a DEP meeting about a general permit for water treatment discharges. Don reports that good progress is being made. He asked that CEHA draft a letter to DPH in support of on going soils training for sanitarians, which the Board supports. Don and Carol will draft a letter for Sands' signature.

Housing/Pb – Brian Testut reported that DPH has been awarded a grant from CDC for lead work, which will include a revision to the epidemiological reporting form. Lead Inspector and Inspector/Risk Assessor refresher training classes have been scheduled for the fall. Dates and locations will be forthcoming.

Water – Vicky Carrier provided a written report, which reported on the joint meeting with the Subsurface Sewage Disposal Committee, which went very well and may become an annual event. Upcoming training sessions include the Water Systems Council on September 21st in Meriden (registration through them) and one on new public water systems, well siting and source protection in Hartford on October 24th (registration through CT Train).

Robin asked if CEHA would be able to set up a CEHA information table at the Water Systems Council training. Vicky did not think this would be a problem. Sands said we would need to have pamphlets or some other materials explaining CEHA and its activities along with small giveaways.

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Yankee Conference – Joe Hock noted that Earl Rafuse has taken over the lead position for the Northern affiliate since the departure of Jean Galloway. Earl has sent out e-mails looking for exhibitors as only two have signed up so far.

RS/CEUs – David Rogers noted that NEHA is now accepting continuing education submissions on line, subject to random audits. This may be a model for Connecticut if it chooses to pursue CEUs for RS renewal.

Bylaws – Mike Pascucilla, Robin Sleeman, David Knauf and Dave Rogers met before the meeting to begin the process. A priority list of items will be formed and the committee will try to meet with each CEHA committee chair concerning the development of a budget. The committee will meet again sometime in July.

NEW/OTHER BUSINESS

Robin Sleeman asked if CEHA wants to create a bioterrorism ad hoc committee. She reports that she is spending a lot of her time on this lately. President Cleary noted that after 2 years of training under the Partnership arrangement, CEHA was taking this year off and that he didn't feel there was a need to form such a committee at this time.

Sal Nesci is looking for information from other LHDs about the keeping of livestock, especially with respect to separating distances to a well.

Adjournment

Motion to adjourn the meeting by Joe Hock to adjourn at 2:55 P.M.

Second by Phyllis Amodio. Motion carried.

The Board will not meet in July due to the Summer Meeting.

The next CEHA Executive Board meeting will be in August at a date, time and location TBA.

Respectfully submitted,

David Rogers
Secretary

6/14/06 #1