

**CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Wednesday August 13, 2008**

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday August 13, 2008 at the Prospect Firehouse Prospect, CT. The following voting members were in attendance: Robert Guerrero, David Rogers, Gil Roberts, Phyllis Amodio, Michael Kirby, Robin Sleeman, Scott Cook and Sal Nesci. Non-voting members present: Eric McPhee. Guest: Francesca Provenzano, Ray Jarema DPH, Ed Briggs NEHA Reg. 9 VP.

Call to Order

The meeting was called to order at 12:35 P.M. by President Robert Guerrero.

Additions, Deletions or Corrections to the Agenda

The following items were added to the Agenda:

Old Business – Yankee Conference Update
Board vacancies moved to the President's Report.

The Farmers' Market Seminar was removed from the Agenda.

Secretary's Report - Approval of minutes.

Motion by Scott Cook to approve the minutes of the May 14, 2008 meeting.

Second by Mike Kirby. **Motion carried with Robin Sleeman abstaining.**

Treasurer's Report - No Report

President's Report

President Guerrero reported that Laura Miller has resigned her position as Food Committee Chair.

The following names have been placed into nomination for the upcoming election:

President Elect – Scott Cook
Vice President – Jennifer Eilson
Secretary – David Rogers

There is currently no candidate for the Elected Director position, which will be vacant.

President Guerrero will work on the ballot, which needs to go out very soon. Ballots must be returned by October 1st.

CEHA owes CADH a total of \$233 for its share of the Hot Topics seminar, which was cancelled.

Motion by Robin Sleeman to authorize a payment of \$233 to CADH for this purpose.

Second by Scott Cook.

The Summer Meeting went over budget by \$173.91, but President Guerrero noted that some of the added cost was for durable items that can be re-used for other events.

There is no additional information on the Greenable Cleanable CT seminar. Representatives of the Northeast District HD have been invited to CEHA meetings to provide details, but have been unable to attend. There was no motion to co-sponsor the event, so CEHA will not participate.

STANDING COMMITTEE REPORTS

Legislative – Scott Cook has nothing new to report as the Legislature had adjourned.

Membership – Four new member applications were circulated for approval. Robin stated that she still wants to get out a Membership Directory, but has not had the time to do it yet.

Scholarship - Sal Nesci reported that there are 5 applications. Three are current members and the other 2 have submitted applications. The committee is meeting in Middletown on August 28th to review the applications and will submit their recommendation for the September Board meeting.

Publicity/Newsletter – No report

SPECIAL COMMITTEE REPORTS

Water Committee – Eric McPhee reported that the guidance document for water sample collection has been drafted. He is in the process of refining and compiling it for distribution.

A committee charged with implementing the provisions of Public Act 08-184 is being formed. The Act, among other things, deals with potability and separating distances for drinking water wells. CEHA input (and representation) on this committee is needed. It is expected that there will be 4-5 meetings over the next year with a report due 7/1/09. Gil Roberts expressed interest in the committee and may volunteer to represent CEHA.

Eric also reported that the issue of how to notify local health departments in cases of water interruptions in large systems is being studied. There is a problem with inconsistency when there are violations of MCL standards for larger systems. Eric was directed to draft a letter with relevant questions from the Water Committee to the Executive Board. This can then be forwarded to DPH on behalf of CEHA.

Bylaws, Policies & Procedures – No report

Yankee Conference Planning

Francesca Provenzano asked if there was a need for a speaker on IAQ for Wednesday afternoon. She has a contact from EPA who is available. The Board agreed to have her schedule him.

President Guerrero brought up the issue of having a magician after the President's Banquet on Thursday. There is a significant cost associated with this. After a discussion it was decided that entertainment was not needed and the magician will not be booked. Prizes may be purchased with the money that would have been used for this. Registrations for the President's Banquet are very low. This may be due to the cost or registrants may assume it is included in the full conference package. It was suggested that those already registered for the conference be notified that the banquet is not included in the full package to be sure that was not assumed.

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David Rogers updated the Board on the NEHA Performance Standards workshop scheduled for Wednesday. Registrations for this are also very low so a targeted promotion is being sent out to managers and administrators in an attempt to boost attendance. The deadline to sign up will have to be extended to the end of August.

Adjournment

Motion to adjourn at 1:28 P.M.by Scott Cook
Second by Phyllis Amodio. **Motion carried.**

Respectfully submitted,
David Rogers
Secretary

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