

CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Wednesday May 9, 2007

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday May 9, 2007 at the MDC Training Center Hartford, CT. The following voting members were in attendance: Cam Walden, Rob Guerrero, Luci Ponganis, Sands Cleary, David Rogers, George Calkins (12:50 PM) Gil Roberts (1 2:55 PM), Patrice Sulik, Robin Sleeman, Scott Cook, Francesca Provenzano, Joe Hock and David Knauf. Non-voting members present: Carol Speer, Brian Testut (1:03 PM) and Vicky Carrier.

Call to Order

The meeting was called to order at 12:29 P.M. by President Cam Walden.

Secretary's Report - Approval of minutes.

Motion by Robin Sleeman to approve the minutes of the April 11, 2007 regular meeting with two minor corrections. Second by Scott Cook. Motion carried.

Treasurer's Report

The Treasurer was not in attendance. The Treasurer's Report was deferred until later.

President's Report

President Walden has 3 videos on Parliamentary Procedure. The "basics" video is 1:40 long. He will preview the tapes and if they seem worthwhile, a time will be set up for the Board to view them. The letter to DPH in favor of on line lead refresher training has been sent out. There has not been much response on the proposal to get a bus to go to the NEHA AEC. President Walden will get back to Pat Maloney on this. He is also looking into the costs of having CEHA sponsor a hospitality suite at the AEC. David Knauf questioned whether this was something CEHA typically does.

STANDING COMMITTEE REPORTS

Scholarship/Awards – Maureen Whelan was not present. Sands Cleary reported that the financial information part of the scholarship application packet has been removed as approved last month. There is no information on application returns yet.

Legislation – Written report and Bill Tracking Reports submitted. Scott Cook reported that lead bills SB 1340 and HB 6723 are being combined into one. The funding for local health departments is uncertain at this time.

Treasurer's Report

The Treasurer was now in attendance. An amended report was distributed with corrections and additions. In response to questions, George clarified that the payment to Robin Sleeman for \$19.52 was for the 3/14/07 Board meeting, the payment to Marco Palmeri was for food for the Summer Meeting Committee and the AGRU expenses were for morning refreshments.

Motion by Sands Cleary to approve the Treasurer's Report as amended
Second by Scott Cook. Motion carried.

There was a discussion about the format of the Treasurer's Report and the effort to create a budget. There is a need to have the information tracked differently so budgets for next year can be established. The features of Quicken v. Excel were discussed. It was decided that an Excel format would be sufficient for our use and it is a program that most members have. Carol Speer will put together a model report for the Board to see in time for the June meeting.

Membership – Written report submitted. Robin Sleeman circulated new membership applications from David Nash (AFSI) and Leonard Nelson. She asked about creating a membership directory and what types of information should be included. It was decided to hold off on the directory until next year so the renewal application can be modified to include a check off asking members if their information can be put into a directory. Robin also asked about having new CEHA lapel pins made. The original die has been lost so it will need to be redone. Robin will check the costs of having this done and new pins made.

Nominations/Elections – President Walden reported that 3 names have been submitted for the position of Director and one for Treasurer. There are still no nominations for Vice President and the slate needs to be finalized by July. Robin asked if those who have been nominated are notified that their nomination has been received. This has not been done in the past but is a good idea. Joe Hock distributed copies of proposed revisions to the Yankee Conference Board of Directors bylaws. Comments should be directed to President Walden or Joe by the end of June.

Publicity/Newsletter – David Knauf has nothing new to report on the web site changes. He is meeting with the webmaster the week of May 14 to review the proposals. The next issue of the newsletter will go out in mid June to allow advance notice for the Summer Meeting, and articles are needed. There was a discussion about how to improve the use of the CEHA website forum, but no decisions were made.

Education – The Summer Meeting will be held at Hammonasset State Park July 26 or 27; alternate dates August 1 or 2. Francesca is checking on the prices for food etc. and is working on the educational section. The AGRU seminar drew 53 attendees and the reviews were 88% positive. She is still working on developing the series of ½ day seminars and is looking for feedback on issues to be covered and locations. President Walden reported that he will be interviewed during the upcoming NEHA AEC about the most pressing current issues in environmental health. Anyone with ideas or suggestions should contact him.

SPECIAL COMMITTEE REPORTS

Water – Vicki Carrier reported that the American Groundwater Trust seminar on March 27 was very successful. 2 circular letters on geothermal wells have been sent out by DPH. There was a discussion about well exceptions and the proposal to have responsibility for these exceptions to be given over to the local health director. Most local health departments do not want this done as it will lead to a great deal of inconsistency.

Subsurface Sewage – Carol Speer and the committee are still working with DPH and DEP about alternative technology systems of <5000 GPD. The committee wants monies from the Clean Water Fund to be used to help regulate these systems. NEIWPCCC thanks CEHA for their contribution of \$500 toward the March 2008 conference. The money probably will be used to purchase ID lanyards for the attendees. The committee last met on April 19th and it was reported that there is now money to conduct 2 years of soils training, with the first session in October 2007, followed by other sessions in June and October 2008. Carol noted that a class on basic wastewater treatment is available and needed by sanitarians. It may be possible to get NOWRA to put the training on at very little or no cost.

Policies Procedures & Bylaws – The committee met prior to the regular Board meeting. Sands Cleary presented the proposed changes to the membership classes in which a new retired member class would be created. Due to some confusion over the language, the matter was tabled until next month when a final copy can be provided to the Board for consideration. The flyer for Paula Pendleton's retirement party have been sent out by DPH. Members thought CEHA should make special recognition to Paula for her contributions to CEHA.

Motion by David Knauf to present Paula with a certificate at her retirement party and award her an Honorary Membership at the Annual Meeting.

Second by Francesca Provenzano. Motion carried unanimously.

Food – There was no representative from the committee present. There was a suggestion that a short session on temporary food safety be presented, perhaps at the Summer Meeting. Francesca will follow-up on this.

Yankee Conference Planning Committee – The committee met before the Board meeting. They are planning to visit the Mystic Hilton on May 18th to evaluate it as a site for the conference.

Housing/Pb – Included in Legislative Report.

Old Business - None

New Business – David Knauf suggested developing a new logo for the Association. There was considerable discussion about whether and how this should be done, including holding a contest.

Motion by David Knauf to redo the CEHA logo.

Second by Robin Sleeman. Motion carried 8 in favor, 2 abstentions.
David has a new design in mind and he will present it to the Board by next month.

Adjournment

Motion to adjourn at 3:47 PM by Rob Guerrero

Second by Joe Hock. Motion carried.

Respectfully submitted,
David Rogers
Secretary
5/9/07 #1