

**CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Wednesday April 8, 2009**

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday April 8, 2009 at the Connecticut Hospital Association Wallingford, CT. The following voting members were in attendance: Vicky Carrier, Scott Cook, Jennifer Eielson, David Rogers, Sharon Antunes, Phyllis Amodio, Michael Kirby, John Deckert, Eloise Hazelwood (2:00 P.M.), David Boone, David Knauf and Joe Hock. Guest: Ray Jarema, DPH.

Call to Order

The meeting was called to order at 12:31 P.M. by President Vicky Carrier.

Approval of Agenda – There were no additions or corrections to the agenda.

President's Report – President Carrier reported that the flyer she created about becoming a RS/REHS in CT has been put up on the CEHA website. There will a "Drinking Water and Environmental Health Careers Fair" in Farmington on April 22nd and she asked about having a supply of the flyers available for that event. She does not have a quantity or cost for the flyers yet, but will get back to the Board by e-mail. She reported that Nancy Wheeler has agreed to coordinate exhibitors for the 2009 Yankee Conference in Warwick, RI. A letter of support for an Environmental Health curriculum at UMass has been sent out. The results of the NEHA study on the impact of the economy on environmental health programs nationwide have been published.

Treasurer's Report – Sharon Antunes distributed a report for March 2009. The AEC CD has been moved to Bank of America. The money there can be withdrawn without penalty. Sharon reported that the recent septic pump system seminars had generated a profit of \$238.21. She has been unable to contact the accountant about doing a review of CEHA's financial records but hopes that she will have more success after tax season.

Motion by Dave Boone to accept the Treasurer's Report as submitted. **Second** by Joe Hock. **Motion carried.**

Secretary's Report - Approval of minutes.

Motion by Phyllis Amodio to approve the minutes of the March regular meeting. **Second** by Jennifer Eielson. **Motion carried**

STANDING COMMITTEE REPORTS

Membership – Robin Sleeman was not in attendance, but 2 new member applications were circulated for Board approval.

Legislative - Dave Boone updated the Board on the status of a number of bills he has been tracking. He reported that the funding bill for local health departments submitted by the Governor's Office has been modified. The current version would fund LHDs with a population of 50,000+ at \$1.25 per capita and District Health Departments at \$1.25 per capita. Municipal Health Departments with less than 50,000 population and Part Time Health Departments would receive no per capita funding. He would like to have the members of the Legislative Committee contact the CEOs and Sanitarians in those towns to make sure they are aware of the impact on them. The consensus of the Board was that this would be OK.

Nominations/Elections – Forms for submitting nominations for this year's election are included in the Spring edition of the Newsletter. Nominations are due back to Joe Hock by early May.

Publicity/Newsletter – David Knauf stated that the newsletter is done and will be going out any day. He asked how the newsletter should be sent out to those that checked both printed and e-mail on their preferences. His preference is to send it out only electronically to save time and money. Sharon Antunes asked if CEHA could establish an e-mail system that could be used to notify members of important issues and newsletter distribution. Other members thought that most e-mail services have limits on how many messages can be sent out at once. Sharon will investigate this further and report back.

Education – President Carrier noted the May 6 Disaster Field Manual training in New Haven. There is nothing new on a possible pool training this spring.

SPECIAL COMMITTEE REPORTS

Bylaws/Policies & Procedures – David Rogers reviewed the changes that have been made to the Policy Manual since it was last accepted by the Board. The changes include new language on reimbursement for meals for the President at the NEHA AEC, additions to the President's calendar, new Treasurer forms, revisions to the scholarship scoring system, a policy on the conduct of business meetings and a new application for Honorary Membership. He noted that there were a few corrections that need to be made to the Appendix numbers as well. The committee would like the Board to approve the changes as a group, after which the new manual will be forwarded to all board members.

Motion by David Knauf to accept the revised Policy Manual.

Second by Dave Boone. **Motion carried.**

Old Business

Total Coliform Guidance Document – No report

Water Sampling Guidelines – No report.

Insurance Policy Update – President Carrier reported that the committee had not yet met, but would do so after the regular meeting.

NEHA RS Exam – Phyllis Amodio reported that the cost for all of the books in question would cost about \$1500-\$1700. There was a further discussion on how the materials would be distributed and tracked. Purchasing only the Salvato book and the Study Guide would be much cheaper. She noted that the NEHA Study Guide was due for an update in 2010 and questioned if it was wise to buy one now. It was decided to do an inventory of who had the books and would be willing to loan them out. President Carrier will check with Alessandra to see if an e-mail survey can be done by DPH.

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New Business

Summer Meeting – President Carrier reported that Marco Palmeri was working on the meeting.

Annual Meeting – President Carrier will contact Anthony's in New Haven about the cost before requesting approval of a deposit.

Adjournment

Motion to adjourn at 2:08 PM by Scott Cook

Second by Jennifer Eielson. **Motion carried.**

Respectfully submitted,

David Rogers

Secretary

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