

**CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Tuesday April 14, 2010**

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Tuesday April 14, 2010 at the Wallingford Town Hall Wallingford, CT. The following voting members were in attendance: Scott Cook, Vicky Carrier, David Rogers, Sharon Antunes, John Deckert, Phyllis Amodio (12:40 P.M.), David Knauf, David Boone, and Joe Hock. Non-voting member present: Mira Lami (1:05 P.M.). Guest: Suzanne Blancaflor, DPH (12:25 P.M.)

Call to Order

The meeting was called to order at 12:15 P.M. by President Scott Cook.

Additions to the Agenda – None

President's Report – President Cook reported CEHA has been granted a seat on the Local Public Health Council, but there has been no word on when or if the Council will meet again. He also reported that a Wood Smoke Work Group was being set up and that John Deckert will be the CEHA representative to that group.

A draft report from the Steering Committee on Climate Change has been released. A meeting has been scheduled for April 15th to discuss the report and he will be attending that meeting.

President Cook distributed a draft of a second letter to Tracey Weeks in support of EHS-Net funding under a different grant than the letter sent in March.

Motion by John Deckert to approve sending the second letter.

Second by Vicky Carrier. **Motion carried.**

The 2010 Yankee Conference will be held in Burlington, VT this year in conjunction with the Northeast Region Food Protection Conference. It is being organized by a group from Massachusetts like 2009. Nancy Wheeler is again in charge of exhibits and CEHA may be expected to pick up some of her expenses. President Cook will contact the organizers to see if she will be getting any financial support from them. The 2011 Yankee Conference will be in Plymouth, MA before returning to CT in 2012.

Phyllis Amodio and Don Mitchell are meeting with DPH about the RS exam soon.

Sharon Antunes reported that CEHA has 12 fans on its Facebook page and has about 19 visits per week.

Treasurer's Report – Sharon Antunes distributed a report for the period ending 3/31/10.

Motion by Sharon Antunes to accept the Treasurer's Report as submitted. **Second** by David Knauf. **Motion carried.**

Sharon presented a bill for web site maintenance in the amount of \$1191.90 covering the period from July 2009 to the present.

Motion by David Knauf to authorize payment of the bill. **Second** by Sharon Antunes. **Motion carried.**

Sharon also distributed a budget update through March 2010.

4/14/10

Page 2

Secretary's Report - Approval of minutes.

Minutes of the March 2010 regular meeting were sent out to the members.

Motion by David Boone to approve the minutes as submitted.

Second by David Knauf. **Motion carried.**

The results of the E-mail motion and vote on the selection of a new CEHA banner were submitted. On March 26, 2010 a **motion** was made by Phyllis Amodio to submit two choices for the style of a new banner for CEHA. Choice #1 has the CEHA log and motto and Choice # 2 has the logo, motto and has Connecticut Environmental Health Association spelled out. Voting members are to choose either # 1 or #2. The motion was **seconded** by David Knauf. Discussion was concluded at 3:00 P.M. on March 29, 2010 and voting was closed at 3:00 P.M. on March 30, 2010. **The final vote totals were 6 for #1 and 4 for #2. Choice #1 is approved.**

STANDING COMMITTEE REPORTS

Education – Alessandra was not in attendance but President Cook reported that the Field Manual Training has been rescheduled for May 25th.

Legislative – David Boone reported that the bill regulating wood smoke was dead, having received an unfavorable vote from the Public Health Committee. The implementer bill defining the qualifications for Director of Health had been fixed to indicate that all DOHs have an MPH or an MD degree. The bill granting an exemption of physical plant requirements for day care centers operating in non-public schools is still on track. The bill on Acidified Foods as been referred to the General Law Committee and Bill 5419 on Food, Farms and Jobs has been referred to Appropriations.

Membership - No report

Nominations & Elections – Nomination forms are included in the most recent edition of the Newsletter. Vicky Carrier will also send them out via blast e-mail and they will go out regular mail as well to try to spur some interest.

Publicity/Newsletter – David Knauf reported that information on the web site has been updated. He is encouraging Board members to use the calendar to post events and items of interest. He noted that the format of the Newsletter has been changed to make it easier to read on line. John Deckert expressed concern about the Dear Marco column in the Newsletter. He noted that they seem to be getting more "over the top" lately. Since many readers are not familiar with Marco's sense of humor, the columns could give them a bad impression of CEHA. David Knauf noted that the column had already been edited before publication and he had not received any comments from those he sent it to for review. President Cook will call Marco about the column and ask him to tone it down a bit.

Scholarship & Awards – No report. President Cook reminded the Board that nominees for the Perriello Award are due soon.

4/14/10

Page 3

SPECIAL COMMITTEE REPORTS

Housing/Lead & Summer Meeting – President Cook asked how the fee for the Summer Meeting will be collected (in advance or at the site or both). After some discussion it was decided that the fee should be collected in advance at the time of registration but will also be collected at the site for those who cannot pay in advance. Sharon Antunes will e-mail last year's registration fee to Marco.

Food – No report

SSDS – No report

Water – No report

Policies & Procedures/Bylaws – Vicky Carrier distributed a revised Committee Budget Form for approval and inclusion in the Policy Manual. This form has been simplified from the one voted on last month and will be voluntary.

Motion by Vicky Carrier to approve form and include it in the Policy Manual. **Second** by Phyllis Amodio. **Motion carried.**

A draft policy on the CEHA budget prepared by Sharon was distributed.

Motion by Vicky Carrier to approve the policy and include it in the Policy Manual.
Second by Joe Hock. **Motion carried.**

OLD BUSINESS

Inventory - Motion – by David Knauf to table any action on the items until the May meeting.
Second by Joe Hock. **Motion carried.**

Sharon has an old metal file cabinet she got from George Calkins when she took over as Treasurer that is empty and that she doesn't need. She would like approved to dispose of it.

Motion by Sharon Antunes to authorize the disposal of the cabinet.
Second by Phyllis Amodio. **Motion carried.**

Wrist Bracelets – Phyllis has gotten quotes for wrist bracelets as discussed at the March meeting. 300 silicone bracelets embossed with CEHA on them are \$115. Paper (tyvek) ones can be had for \$55 for 500.

Motion by Phyllis Amodio to purchase 300 embossed silicone bracelets for distribution at the Summer Meeting, Annual Meeting and elsewhere.
Second by David Knauf. **Motion carried with 2 nay votes.**

4/14/10

Page 4

NEW BUSINESS - None

Adjournment

Motion to adjourn at 1:55 PM by Phyllis Amodio
Second by David Knauf. **Motion carried.**

Respectfully submitted,
David Rogers
Secretary
4/14/10 #1