

**CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Tuesday March 16, 2010**

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Tuesday March 16, 2010 at the Wallingford Town Hall Wallingford, CT. The following voting members were in attendance: Scott Cook, Jennifer Eielson, Vicky Carrier, David Rogers, Sharon Antunes (12:50 P.M.), John Deckert, Phyllis Amodio (12:40 P.M.), David Knauf, Maryam Hosseini, David Boone, and Eloise Hazelwood (1:22 PM). Non-voting member present: Marco Palmeri

Call to Order

The meeting was called to order at 12:25 P.M. by President Scott Cook.

Additions to the Agenda – President Cook added a report on the NEHA AEC and a discussion on the CT RS Exam to the President's Report.

President's Report – President Cook reported that Jeff Polhemus had agreed to assume the position of Co-Chair of the SSDS Committee.

Motion by Jennifer Eielson to approve the nomination. **Second** by Vicky Carrier.
Motion carried.

President Cook reported that he had sent out the following letters as directed by the Executive Board:

To Tracey Weeks in support of EHS-Net
To the Commissioner about CEHA having a seat on the Public Health Council
A letter in support of the Connecticut Partnership for Workforce Development
A letter to the Commissioner about forming a wood smoke work group is pending revisions.

President Cook sent an e-mail to Greg Schiarria about having CEHA included on the list of ESF-8 Regional Partners. Greg indicated that CEHA would be listed when the next revision comes out in July.

Scott will be promoting CEHA at the Environmental Health Training Program at SCSU on 3/17/10.

President Cook has received a communication from Goodwin College about their new certificate program for environmental technicians. Don Mitchell has been working with the college on their curriculum and is going to be promoting CEHA there as well. However, this program is not targeted at those who would typically be sanitarians so CEHA's involvement will be limited.

President Cook has made most of his reservations to attend the NEHA AEC in Albuquerque. He asked about obtaining an item for the Silent Auction there. The item need to arrive at NEHA by May 14th if it is shipped, otherwise he will have to take it there himself.

Motion by David Rogers to authorize the purchase of an item(s) up to a total cost of \$150 for the NEHA Silent Auction. Item to be at the discretion of the President.
Second by Jennifer Eielson. **Motion carried.**

President Cook asked Phyllis Amodio for a report on the CT RS Exam. Phyllis has been corresponding with Heidi Shaw of NEHA about this, but there appears to be some confusion about what Phyllis has been asking. Phyllis will contact DPH and then call Heidi to discuss the situation and any possible future moves.

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Treasurer's Report – Sharon Antunes distributed a report for the period ending 2/28/10.

Motion by Phyllis Amodio to accept the Treasurer's Report as submitted. **Second** by Maryam Hosseini. **Motion carried.**

Secretary's Report - Approval of minutes.

Minutes of the February 2010 regular meeting were sent out to the members. David Rogers noted that the word "been" needed to be struck from the first sentence of the second paragraph of the President's Report

Motion by Jennifer Eielson to approve the minutes as amended. **Second** by John Deckert. **Motion carried.**

The results of the E-mail motion and vote on the issue of CEHA support for the CT Partnership were submitted. On March 8, 2010 a **motion** was made by Vicky Carrier to submit a letter of support for the CT Partnership in care of Kathy Traugh not later than March 12, 2010. The motion was **seconded** by Dave Boone. Discussion was concluded at 3:00 P.M. on March 10, 2010 and voting was closed at 3:00 P.M. on March 11, 2010. **The motion was approved with a total of 9 aye votes.**

STANDING COMMITTEE REPORTS

Education – No report

Legislative – David Boone reported that there has been no action on bills concerning health clubs and exemption for day care center operating out of public schools, so these are likely dead. He has submitted testimony in opposition to the acidified foods bill, but noted similar language has now appeared in a bill about food and jobs. A bill on the regulation of slaughter houses (by Dept. of Agriculture) is under consideration. It exempts poultry operations that slaughter less than 5000 birds per year. CEHA has no opposition to this bill. Testimony was also submitted in opposition to a bill that would prohibit DPH from requiring septic tank pump outs and the wood smoke bill. David noted that a large bill with revisions to the Public Health Code (SB 48) included language that would require Directors of Health to be both an MD and have a graduate degree in public health. DPH has recognized that this was not their intent and is working to fix the bill.

David was contacted by the MATCH coalition about having CEHA support a bill that would extend smoking cessation programs to Medicaid recipients.

Motion by Jennifer Eielson to extend CEHA support for this bill.

Second by Phyllis Amodio. **Motion carried.**

Membership – Maryam reported that 62 membership renewals have still not been returned. A second reminder has been mailed. She asked DPH for a list of all certified food people and will contact those who are not CEHA members about joining

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Nominations & Elections – Vicky Carrier has been working on the nomination form. There are more vacancies than normal this year due to the unfilled positions of VP and Director. She will forward the form for comment. David Knauf suggested doing a targeted campaign to members asking them to consider serving on the Board. A personalized letter was one method that was suggested.

Publicity/Newsletter – David Knauf noted that the spring issue of the Newsletter would be coming out shortly. It will contain information on the upcoming election, scholarships, legislation the date for the Summer Meeting and pictures of the committee chairpersons. The deadline for submissions is the end of March. He noted that CEHA needs to make better use of the calendar on the website. He is also interested in having a contest to change the name of the newsletter from “The Environmentalist” to something more descriptive and appropriate.

Scholarship & Awards – Eloise has distributed scholarship information to SCSU and will be sending it out to other schools soon.

SPECIAL COMMITTEE REPORTS

Housing/Lead & Summer Meeting – Marco has been attempting to contact Iliana Ayala at DEP about the FOG presentation he is planning for the Summer Meeting. He has not been able to reach her yet via e-mail and will give her a call. He noted that refresher training for Lead Inspector/Risk Assessor is available again on-line with one live training scheduled also.

Fee for Summer Meeting – Marco and Scott would like to keep the Summer Meeting free to members as it has been in the past few years. David Boone and David Knauf are in favor of charging a nominal fee. A lengthy discussion followed.

Motion by Phyllis Amodio to charge \$10 for members and \$20 for non-members.

Second by David Knauf. **Motion was amended** by both the maker and second to specify that children <12 years would be free. **Motion as amended carried.**

There followed a discussion about how CEHA would keep track of who had paid to attend. Phyllis mentioned getting rubber wristbands that could be given out as gifts at the Summer Meeting and elsewhere.

Motion by Phyllis Amodio to check into the cost of ordering rubber wristbands.

Second by David Boone. **Motion** by David Knauf to amend the motion to include tyvek and other types of wristbands as well. **Second** by David Rogers. **Amendment carried; motion as amended carried.**

Members questioned the advisability of hosting a training event for outside audiences at the Summer Meeting. The consensus on the Board was that the FOG training would still be presented, but invitations would be extended only to CEHA members.

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Food – No report

SSDS – No report

Water – Vicky Carrier noted that the document on bacterial contamination of water in food service establishments is still under review at DPH.

Policies & Procedures/Bylaws – Vicky Carrier distributed a Committee Budget Form for approval and inclusion in the Policy Manual. This form is intended to be a worksheet for committee chairs to be submitted to the Budget Committee each year.

Motion by Vicky Carrier to approve form and include it in the Policy Manual. **Second** by Sharon Antunes. Members questioned how the form would be used and it is necessary since the previous year's numbers could be used instead. Following more discussion, the **motion was defeated**.

OLD BUSINESS

Inventory - Motion – by Jennifer Eielson to table any action on the items until the April meeting. **Second** by Phyllis Amodio. **Motion carried**.

NEW BUSINESS

New CEHA Banner – Phyllis has gotten some estimates for a new banner, replacing the existing banner which is quite old. She indicated that a 6 ft. long banner in vinyl would be about \$175. Sharon Antunes asked which line in the budget would be used to pay for it since it was not included in the budget. A budget revision will be needed.

Motion by Phyllis Amodio to authorize the purchase of a new CEHA banner. **Second** by Jennifer Eielson. **Motion** by David Rogers to amend the original motion indicating that the costs not exceed \$175 and that the Executive Board has final approval of look and content of the banner. **Second** by Jennifer Eielson. **Amendment approved; motion as amended carried with one nay vote**.

Adjournment

Motion to adjourn at 3:27 PM by Eloise Hazelwood
Second by John Deckert. **Motion carried**.

Respectfully submitted,
David Rogers
Secretary
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