

**CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Wednesday October 8, 2008**

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday October 8, 2008 at the Prospect Firehouse Prospect, CT. The following voting members were in attendance: Robert Guerrero, Vicky Carrier, David Rogers, Gil Roberts, Phyllis Amodio, Michael Kirby, David Knauf, Scott Cook and Joe Hock. Non-voting members present: Marco Palmeri, Eric McPhee and Sands Cleary. Guests: Ray Jarema DPH, Sharon Antunes, Judith Dicine, Ass't State's Attorney and Michael Nintean, Town of Mansfield Building Official.

Call to Order

The meeting was called to order at 12:18 P.M. by President Robert Guerrero.

Additions, Deletions or Corrections to the Agenda

The following items were added to the Agenda:

- Special Committee Reports – 2008 Yankee Conference
- New Business – Support for Statewide Housing Code

Secretary's Report - Approval of minutes.

Motion by David Knauf to approve the minutes of the September 18, 2008 meeting.
Second by Scott Cook. **Motion carried.**

Treasurer's Report - No Report

President's Report

President Guerrero introduced Judy Dicine Assistant State's Attorney and Michael Nintean, Mansfield Building Official who made a presentation about the draft Statewide Property Maintenance/Housing Code. The draft code is the product of a task force which consisted of many parties including landlords, realtors, CEHA, DPH and others. It is based on the 2006 International Property Maintenance Code that has been amended to suit Connecticut. The draft received a favorable vote of 75% of the 50 members of the task force, and is now at the state level for action and will ultimately need Legislative approval if it is to be adopted, which will take some time. Judy and Mike are scheduled to meet with the Commissioner of Health in late October and would like to have CEHA's endorsement of the concept and possibly of the draft code itself before going to this meeting.

STANDING COMMITTEE REPORTS

Legislative – Scott Cook noted that PA 08-3 on Ethics Reform mentions bribery and may be of interest to CEHA members. This will require more information and discussion.

Membership – No report

Publicity/Newsletter – David Knauf thanked Sharon Antunes for her work in assembling the Fall 2008 issue of the Newsletter. He also thanked Robin Sleeman for her work on the Newsletter in the past.

Nominations/Elections – Joe Hock received a total of 54 ballot returns, 49 of which voted for all of those running. Those elected are: Scott Cook, President-Elect; Jennifer Eilson, Vice President; David Rogers, Secretary.

Scholarship/Awards – No report

SPECIAL COMMITTEE REPORTS

Yankee Conference – Sands Cleary provided the Board with a preliminary financial report for the 2008 Yankee Conference. While there some numbers that still need updating, the conference produced enough revenue to cover costs and contribute to the CEHA scholarship fund. Feedback from vendors, speakers and attendees has been very positive so far.

NEW BUSINESS

Statewide Property Maintenance Code – The Board discussed the draft statewide property maintenance code, the presentation of which was given earlier. Members were in agreement that such a code is desirable but there are still some issues that need work.

Motion by Phyllis Amodio for the CEHA Executive Board to support the adoption of a statewide property maintenance code. **Second** by Joe Hock. **Motion carried with 2 nay votes.**

The Board was unable to make a decision about the draft code itself since it had only just been made available and there had been no time to review and discuss it.

Annual Meeting – President Guerrera asked members of the Board to make a presentation at the Annual Meeting only if there was an item that needed immediate action. There was a discussion about what was appropriate at this meeting. David Knauf stated that the Annual Meeting is the one time each year that CEHA members can find out what the Association has been doing over the past year and that such reports are needed. A number of ideas about how to keep members in the audience for the business meeting portion were discussed. David Rogers noted that an outline for the business meeting part of the Annual Meeting has been incorporated into the Policy Manual and should be followed.

Bylaws Change – David Rogers distributed a proposed amendment to the Bylaws that would clarify the determination of a quorum when there are vacancies in voting positions on the Board.

Motion by Scott Cook to approve the amendments to the bylaws and distribute them to the CEHA membership via the newsletter. **Second** by Mike Kirby. **Motion carried.**
The proposal is subject to ratification by the membership at the Annual Meeting.

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OLD BUSINESS

Water Sampling Guidelines – Eric McPhee noted that there several documents are already in existence that capture most of the information that is being sought. David Knauf is looking for something that is short and simple enough for the average homeowner to use. Eric will see if the existing documents can be shortened to accomplish this.

Conduct of Business Meetings – No report

Adjournment

Motion to adjourn at 2:17 P.M.by Mike Kirby.

Second by Joe Hock. **Motion carried.**

Respectfully submitted,
David Rogers
Secretary

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