

**CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION  
EXECUTIVE BOARD MEETING  
Wednesday October 13, 2010**

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday October 13, 2010 at the Wallingford Town Hall Wallingford, CT. The following voting members were in attendance: Scott Cook, Jennifer Eielson, Vicky Carrier, David Rogers, John Deckert, Phyllis Amodio, Jeffrey Catlett, Eloise Hazelwood, David Boone, and Joe Hock (12:40 PM). Non-voting members present: Jessica Fletcher. Guests: Mira Lami, Suzanne Blancaflor (DPH).

**Call to Order**

The meeting was called to order at 12:25 A.M. by President Scott Cook.

**Additions to the Agenda** – President Cook stated that job postings on the web site would be added to the Publicity Report.

**Motion** by Jennifer Eielson to accept the agenda as amended. **Second** by Phyllis Amodio. **Motion carried.**

**President's Report**

Yankee Conference – President Cook reported on the 2010 Yankee Conference recently held in Nashua, NH. He stated that the overall attendance was down over previous years and only a few from Connecticut were there. The program seemed to be geared toward sanitarians in Massachusetts as they were the largest group there. He reported that Nancy Wheeler was not interested in staying on the Yankee Conference Board as one of the CT representatives, but Joe Hock would like to remain. President Cook volunteered to replace Nancy on the Board once his term as President is over and her term expires or she resigns. He also noted that Rhode Island was now more active in the Yankee Conference, although he is unsure how many members they have. The 2011 conference will be held in Plymouth, MA and Connecticut will host the 2012 conference, which is the 50<sup>th</sup> Anniversary of the Yankee Conference.

Local Public Health Council – There is concern by some on the Council about the fiscal impact of adopting the 10 essential services, which are the criteria for accreditation. Eloise Hazelwood stated that this process is an attempt to make Connecticut more competitive for federal grants. Fewer large regional health departments rather than many small health departments would be more competitive vs. states with county health departments. Dave Boone believes that CEHA need to adopt a formal policy on the matter. He is concerned that the standard is so high that no department will be able to meet it. Eloise agrees that a policy should be adopted but it needs to reflect how the essential standards will impact CEHA members. No action will be taken at this time pending further developments.

Wood Smoke Work Group – The next meeting is October 19, 2010. Visual emissions training by DEP is scheduled for November 2 & 3 in East Hartford.

Thank You Notes – President Cook reminded Board members that they should let him know if they want letters sent to their supervisors thanking them for allowing them to serve on the CEHA Board.

Healthy Homes Inspection Form – A draft checklist for a healthy homes inspection was circulated for review. Comments should be sent to Francesca Provenzano at DPH.

CPHA Annual Meeting – Scheduled for October 22<sup>nd</sup> at the Aqua Turf in Southington. CEHA will not have an exhibit table at this meeting.

Swimming Area Regulations – David Rogers reported that he had been asked to join a DPH group working on regulations concerning swimming areas. The group met in late September to go over the comments DPH had received from CADH, CEHA and others. He noted that the proposed regulations have nothing to do with the existing swimming pool regulations (B33b) and do not require the local health department to conduct water analyses of the areas. The regulations deal primarily with safety issues and the provision of toilet facilities. Suzanne Blancaflor noted that the regulations still need to go the Attorney General's Office and Regulatory Review at the Legislature so it will be some time before they are adopted.

**Treasurer's Report** – Reports for the months of August and September were distributed.

**Motion** by Jennifer Eielson to accept the reports as presented.

**Second** by John Deckert. **Motion carried.**

Sharon Antunes presented a report for the fiscal year ending September 30, 2010. The report shows that expenses were \$4308.71 less than budgeted, but income was \$330.12 less than predicted. For the year there was a net loss of \$778.59.

**Motion** by Sharon Antunes to accept the fiscal year report and present it to the membership at the Annual Meeting. **Second** by Joe Hock. **Motion carried.**

A budget for the upcoming year was also presented. It projects slightly higher income and lower expenses than 2010. It projects a net loss of \$425 for the year.

**Motion** by Sharon Antunes to accept the budget for 2011 as presented.

**Second** by Jennifer Eielson. **Motion carried.**

**Secretary's Report - Approval of minutes.**

Minutes of the September 2010 regular meeting were sent out to the members.

**Motion** by Phyllis Amodio to approve the minutes as submitted.

**Second** by Eloise Hazelwood. **Motion carried.**

E-Mail Motions - The following e-mail motions were made and voted upon between the August and September regular meetings.

8/13/10 – **Motion** by Vicky Carrier to approve Elizabeth Kavanah as nominee for the position of Vice President. **Second** by David Rogers. Discussion on the motion ended at 3:00 PM on 8/16/10. **The motion was approved with 10 yeas votes.**

9/28/10 – **Motion** by Vicky Carrier to authorize President Cook to sign on to a coalition letter from Environment Connecticut concerning Senate Bill 3072, in Defense of the Clean Air Act. **Second** by Dave Boone. Discussion on the motion ended at 3:30 PM on 9/29/10. **The motion was approved with 7 yeas votes.**

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9/29/10 – **Motion** by Vicky Carrier to authorize President Cook to sign a letter of support for the Connecticut Healthy Homes Partnership application to HUD for a lead hazard control grant. **Second** by John Deckert. Discussion on the motion ended at 12:00 PM on 10/1/10. **The motion was approved with 9 yea votes.** However, the deadline to issue the letter was missed due to a ballot counting error. It was the consensus of the Executive Board to send a letter of support to the applicants anyway.

10/6/10 – **Motion** by Eloise Hazelwood to approve the selection of Marco Palmeri to receive the 2010 Brunelle Award. **Second** by Sharon Antunes. Discussion on the motion ended at 4PM on 10/7/10. **The motion was approved with 10 yea votes.**

## **STANDING COMMITTEE REPORTS**

**Education** – President Cook reported that Alessandra Litro is still tweaking the agenda for the Annual Meeting.

**Legislative** – No report

**Membership** – No report

**Nominations & Elections** – Joe Hock reported that a total of 62 ballots had been returned from the recent election. As all of the positions were uncontested, all on the ballot were elected: Sharon Sharp (President-Elect), Elizabeth Kavanah (Vice President), David Rogers (Secretary), and Vicky Carrier (Director). Sharon Antunes asked why ballots need to go out if the election is uncontested. David Rogers responded that the bylaws require an election but if the Executive Board wants to change this a simple bylaws revision can be proposed.

**Publicity/Newsletter** – Mira Lami stated that the draft of the next newsletter is almost ready. With the bylaws revisions the issue is 24 pages long. She asked if she could dispose of the laser printer which she has in storage.

**Motion** by Joe Hock to authorize Mira to donate the printer to a suitable charity.

**Second** by Phyllis Amodio. **Motion carried.**

**Scholarship & Awards** – The recipient of the Brunelle Award has been decided. See e-mail motions. Eloise asked who is responsible for getting the plaque for the award. President Cook stated that he would take care of this.

## **SPECIAL COMMITTEE REPORTS**

**Housing/Lead & Summer Meeting** – President Cook reported that Marco Palmeri had taken and passed an exam to be a Healthy Homes Inspector. He believes Marco is the only person in the state to have passed this test.

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**Food** – Jessica Fletcher attended a recent training session on reduced oxygen packaging (ROP) in Torrington. ROP includes cook/chill, vacuum packaging and sous vide. These are considered “processes” by the state and are thus regulated by DCP not DPH. She has a guidance document from DCP about ROP that is to be used for guidance only. John Deckert stated that he had been told by Roger Mshar that ROP processing was illegal in food service establishments, yet it is taking place, especially in high end establishments. Board members think this problem needs to be addressed by DPH.

Suzanne Blancaflor reported on an article that recently appeared in the Middletown Press that Food Not Bombs had recently received a \$15,000 settlement from the City of Middletown who had ordered the group to cease serving food to the public without a permit from the Health Department. This is a troubling precedent and could adversely impact local health departments and the consuming public.

**SSDS** – No report

**Water** – No report

**Policies & Procedures/Bylaws** – The revisions to the bylaws will be in the next newsletter and are to be voted on at the Annual Meeting.

**OLD BUSINESS** - None

**NEW BUSINESS** – Phyllis asked if she should bring the wristbands to the Annual Meeting. The consensus was to distribute them to members at the Annual Meeting registration table.

### **Adjournment**

**Motion** to adjourn the meeting by John Deckert at 3:08 PM.

**Second** by Joe Hock. **Motion carried.**

Respectfully submitted,  
David Rogers  
Secretary  
10/13/10 #1