

**CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Wednesday September 8, 2010**

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday September 8, 2010 at the Wallingford Public Library Wallingford, CT. The following voting members were in attendance: Scott Cook, Jennifer Eielson, Vicky Carrier, David Rogers, John Deckert, Phyllis Amodio (11:44 AM), Jeffrey Catlett, Maryam Hosseini, Eloise Hazelwood, David Boone (11:12 AM), and Alessandra Litro (11:38 AM). Non-voting members present: Marco Palmeri (11:15 AM), Jessica Fletcher and Don Mitchell (1:13 PM). Guests: Mira Lami, Liz Kavanah (Hartford HD), Suzanne Blancaflor (DPH), Francesca Provenzano (DPH), Lynda Bolat (DPH Day Care) and Debra Johnson (DPH Day Care).

Call to Order

The meeting was called to order at 11:05 A.M. by President Scott Cook.

Additions to the Agenda – President Cook stated that the payment of Yankee Conference dues will be added to the Yankee Conference update.

Motion by Eloise Hazelwood to accept the agenda as amended. **Second** by Jennifer Eielson. **Motion carried.**

President's Report

Guest Speakers – Debra Johnson and Lynda Bolat spoke to the Board about the Day Care Licensing Procedure at DPH and particularly the local health inspection form which was amended following comments from CEHA and others. A revised draft of the form was circulated. Debra noted that some items had been added to the form (Title of the form, addition of DPH address and a check box for additional comments). She stated that use of the form is optional by local health departments. Eloise Hazelwood is concerned that the form is not sent to DPH but to the LHD when DPH is the licensing agency. She thinks the plan of correction should be sent to DPH instead of the LHD as the local does not license the facility and there is little or no enforcement power at the local level. There was a lengthy discussion about this issue. Debra agreed to remove the line that states "Return violation corrections to your LHD" and make the form 3 part with one copy going to the facility, one to the LHD and one to DPH.

Francesca Provenzano spoke to the Board about lead inspections and day care centers. She stated that new facilities will need to have a comprehensive lead inspection done if they were constructed before 1978. Abatement of lead hazards can be ordered if necessary. The local director of health is responsible for approving a lead management plan if it is required following the inspection, remediation or abatement work. She distributed a simple fact sheet created to answer questions about lead and day care facilities. Eloise Hazelwood asked about day care centers in schools and Francesca stated that if the center is not run by the school the lead inspection must be done.

Scholarship & Awards – Eloise reported that a total of 6 applications (4 undergraduate and 2 graduate) applications for scholarships had been received and reviewed by the committee. The criteria for awarding scholarships give more weight to undergraduate applications and to those expressing a desire to stay in Connecticut and work in public health. Based on these criteria the committee recommended the ML Smith Scholarship be awarded to Jeremy Plossay of the North Central Health District who is a student at Eastern CT State.

Motion by Eloise Hazelwood to ratify the recommendation of the committee.
Second by Jennifer Eielson. **Motion carried.**

She further reported that the committee was deadlocked on a recommendation for the Yankee Conference Scholarship. The two candidates had nearly identical qualifications and had tied in the scoring. She described the two candidates without giving their names.

Motion by David Boone to award the scholarship to candidate #1 due to that person's longevity in CEHA (16 yrs.)

Second by Phyllis Amodio. David Rogers stated that he would feel more comfortable splitting the award between the two candidates since they were so close. Following a short discussion the **motion was defeated unanimously.**

Motion by Eloise Hazelwood to split the Yankee Conference Scholarship equally between the two candidates.

Second by Phyllis Amodio. **Motion carried.** For the record Eloise identified the two winners as Tina Baptista of Bridgeport HD and Sergio Lupo of the New Britain HD.

There have been no nominations for the Perriello Award given out at the Yankee Conference.

Eloise Hazelwood leaves at 12:35 PM

Bylaws – Vicky Carrier discussed the proposed changes to the bylaws that were distributed to the Board earlier. The changes need to be ratified by the Board before they go to the full membership for a vote.

Motion by Vicky Carrier to approve the bylaws changes as submitted.

Second by David Rogers. **Motion carried.**

The proposed changes will be sent to the members in the upcoming issue of the newsletter. Vicky also stated that descriptions of the Technical Advisory Committees will need to be included in the Policy Manual. She asked each committee chair to submit something.

Wood Smoke Work Group – President Cook asked if there were any comments or suggestions on the draft wood smoke complaint investigation form. A few comments were made. Additional comments or suggestions should be sent to President Cook or John Deckert.

Annual Meeting – Jennifer Eielson reported that Anthony's Ocean View is available on Friday November 5th at the same price as last year (\$29 pp with a minimum of 50). A \$500 deposit is needed to hold the date.

Motion by John Deckert to approve holding the Annual Meeting at Anthony's on November 5, 2010. **Second** by Jennifer Eielson. **Motion carried.**

Motion by Jennifer Eielson to authorize the payment of a \$500 deposit to secure the date. **Second** by Maryam Hosseini. **Motion carried.**

There was a discussion on how much should be charged to attend the meeting.

Motion by Vicky Carrier to charge \$39 for members and \$59 for non-members to attend the Annual Meeting.

Second by Alessandra Litro. **Motion carried.**

Yankee Conference – The registration flyer for this year's conference has been sent out. President Cook reported that the dues to the Yankee Conference Board need to be paid. The dues are \$1 per capita and there are 278 members currently on the CEHA roster.

Motion by Vicky Carrier to authorize payment of \$278 to the YC Board for dues.
Second by Jennifer Eielson. **Motion carried.**

RS Exam- President Cook and Jeff Catlett reported that the Massachusetts Environmental Health Assoc. is sponsoring a study class for the NEHA RS/REHS Exam on October 5-7 in Lexington, MA. The cost is \$399. The exam will be given in Lexington on October 8th. Suzanne Blancaflor has not gotten any more information from PES on why the scores in CT are so low or any more information about the PES exam. DPH is trying to include some of the exam topics in the SCSU training program.

Grassroots Environmental – President Cook has been contacted by Grassroots Environmental Education, an organization from New York. The group is developing a poster that will be sent to CT legislators thanking them for passing legislation about pesticides in schools. They are looking for other organizations to add their logo to the poster. None of the members know much about the group. President Cook will research them and, if they seem reputable, will forward the CEHA logo for inclusion on the poster.

NEHA Silent Auction – President Cook stated that he was disappointed in the amount of money the CEHA contribution brought. About \$150 was spent to purchase and send the gift basket, but only \$25 was realized. He thinks CEHA needs to do something different next year.

Treasurer's Report – No report as the Treasurer was not in attendance.

Secretary's Report - Approval of minutes.

Minutes of the August 2010 regular meeting were sent out to the members.

Motion by Jennifer Eielson to approve the minutes as submitted.
Second by Maryam Hosseini. **Motion carried.**

STANDING COMMITTEE REPORTS

Education –Alessandra Litro is still looking for topics for the Annual meeting. Some of the ideas include nail salons, barber shops and wood smoke, but more ideas are needed.

Legislative – David Boone noted that the provisions of the Farms, Food and Jobs bill are in effect except for the acidified foods portion which will be effective January 1st. Suzanne Blancaflor reported on some of the DPH proposals for the next session including more authority for LHDs concerning wells, fees for asbestos abatement while school is in session, fees for review and approval of proprietary leaching system products and codifying certifications for SSDS I & II and Food Service. They are also proposing to add continuing education requirements for SSDS I & II.

Membership – Maryam reported there are 278 members currently on the membership list. 26 have been suspended for failure to renew their memberships. One new member application was circulated.

Nominations & Elections – President Cook prepared and sent the ballots for election out.

Publicity/Newsletter – Mira Lami stated that the deadline for the next newsletter is late September. The issue will include bylaws changes, a report on the Summer Meeting, information about the Annual Meeting and Don Mitchell will report on possible changes to the SSDS Technical Standards in 2011.

Scholarship & Awards – See President's Report

SPECIAL COMMITTEE REPORTS

Housing/Lead & Summer Meeting – No report

Food – Jessica Fletcher is planning to contact those who expressed an interest in food on their membership application. She is also working on translating the tools for inspectors on the CEHA website into Spanish and Chinese. She attended her first meeting of the Executive Board of the Conference for Food Protection in Chicago last week.

SSDS – Don Mitchell reported that the mentoring program the committee was working on has been shelved because the audience is very limited. He noted that an informal program may be done however. Don and the committee are working on a soils training program for October 2011. They would like to have Peter Fletcher, a well regarded speaker come in to conduct the training, but he is quite expensive. The committee is trying to keep the expenses down and they figure the training will cost about \$6000. They are looking at charging \$75 for CEHA members and \$250 for installers and engineers for a 2 day session. They are looking for a site in Western CT since the previous trainings have been in eastern CT. The Osbornedale State Park in Derby was suggested. Some Board members thought that more could be charged given the quality of the speaker. Don will be doing more background work on this.

Water – No report

OLD BUSINESS - None

NEW BUSINESS - None

Adjournment

Motion to adjourn the meeting by Jennifer Eielson at 2:35 PM.

Second by Maryam Hosseini. **Motion carried.**

Respectfully submitted,
David Rogers
Secretary
9/8/10 #2