

CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION
EXECUTIVE BOARD MEETING
Wednesday January 10, 2007

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday January 10, 2007 at the American Lung Association East Hartford, CT. The following voting members were in attendance: Cam Walden, Rob Guerrera, Luci Ponganis, Sands Cleary, David Rogers, George Calkins, Gil Roberts (12:40), Karen Reid, Maureen Whelan, Robin Sleeman, Scott Cook, Francesca Provenzano, Joe Hock and David Knauf. Non-voting members present: Vicky Carrier and Carol Speer.

Call to Order

The meeting was called to order at 12:15 P.M. by President Cam Walden.

Secretary's Report - Approval of minutes.

Motion by Scott Cook to approve the minutes of the December 13, 2006 regular meeting.
Second by Robin Sleeman. Motion carried with 1 abstention.

Treasurer's Report

George Calkins distributed a Treasurer's Report for January 10, 2007. In reviewing the report, David Knauf asked Sands Cleary if he had paid the deposit to reserve Anthony's for the CEHA Annual Meeting. Sands responded that he had not but will do so.

He stated that he was willing to set up a spread sheet so committee budgets can be tracked, but that he will need some technical assistance. He also asked Robin Sleeman what CEHA's membership numbers were as of October 2006 so the current Yankee Conference per capita dues can be paid. They are assessed at \$1 per capita. Robin indicated that the number would be about 290.

Motion by George Calkins to authorize the payment of Yankee Conference dues in the amount of \$290 for the year 2007.

Second by Sands Cleary. Motion carried.

George also reported that he was not sure if the 2006 assessment had been paid.

Motion by George Calkins to pay the same amount for the year 2006, if in arrears.

Second by Joe Hock. Motion carried.

Nothing further has been done with respect to the gift certificates for Connie Dinerman and Jeanne Chabotte.

Sands Cleary asked if the total of liquid funds in the treasury is typical as there are likely to be expenses related to the web site improvements. He also noted that there are still funds left from the training grant that could be used for this.

Motion by Sands Cleary to approve the January 10th Treasurer's Report

Second by Joe Hock. Motion carried

President's Report

President Walden reported that the Yankee Conference Planning Committee had met before this meeting and would continue to meet on a monthly basis. He asked any members who might have historical information on past Yankee Conferences that could be used as a reference to contact him. George Calkins volunteered to join the committee and act as its Treasurer.

President Walden reported that he is still looking for a parliamentarian to address the Board. He has received some suggestions from Pat Maloney, NEHA Region 9 VP who went through such a process in Massachusetts. A handout on how motions are made was passed out and a general discussion on parliamentary procedure followed. This item will be added to New Business if time allows.

STANDING COMMITTEE REPORTS

Legislation – Written report submitted. Scott Cook is working with CADH to ensure funding is provided to local health departments to implement the proposed changes to the lead regulations. CEHA may have to provide impact numbers as CADH hasn't done so. Francesca Provenzano explained how the fiscal impact of pending bills is calculated and asked what the number of new cases would be. This information is not yet available.

The proposal to allow DPH to suspend or revoke RS licenses for certain offenses sparked a discussion about continuing education for RS renewal. Sands Cleary questioned if CEHA's membership was in favor of this. If so, then CEHA should try to get it done, but shouldn't spend time pursuing it if the members don't want it. No action was taken.

Membership – Written report submitted. Robin Sleeman reported that 199 of 289 members (69%) have returned their applications so far. She has compiled a list of committee interests and distributed them to chairpersons. 3 new member applications were circulated for approval.

Nominations/Elections – No report

Publicity/Newsletter – David Knauf discussed possible upgrades to the web site. The lowest estimate (~\$2500) was from the current webmaster, who would be able to implement the changes most easily. He is planning to move scholarship and award information to the home page, make the newsletter more prominent and give educational sessions more emphasis.

Motion by David Knauf to approve up to \$2500 for the current webmaster to make the changes.

Second by George Calkins. Motion carried.

Robin Sleeman reported that about 50% of members had chosen to get the newsletter electronically, which will be a considerable cost savings. She also asked for approval of the newsletter expenses.

Motion by George Calkins to approve the winter 2007 newsletter expenses.

Second by Karen Reid.

Motion by George Calkins to amend the previous motion to include all 2007 issues.

Second by David Knauf. Amendment approved.

Amended motion carried.

Scholarship/Awards – Maureen Whelan has a form to be used for submitting nominations for the Brunelle and Perriello Awards. Her committee is reviewing the information in the scholarship packet; 2 pages of this are now on the web site, but it all needs to be there. She asked about increasing the size of the scholarship awards and streamlining the application process to attract more applicants. Better instructions and inclusion of award criteria also need to be included.

Motion by David Knauf to increase the M.L. Smith Scholarship to \$1500 and the Yankee Conference Scholarship to \$1250.

Second by Karen Reid. Motion carried.

Education – Written report provided. Francesca Provenzano reviewed her proposal for a series of ½ day seminars at low cost to members. She is planning to survey the membership to see what topics should be covered. There was a discussion on whether having a pre-test and a post-test was a good idea. She distributed copies of the agenda for the March “Hot Topics” seminar at Anthony’s in New Haven.

David Knauf welcomed Francesca to the Board and applauded her initiative and enthusiasm.

SPECIAL COMMITTEE REPORTS

Subsurface Sewage – Written report provided. Carol Speer reported that the joint meeting between CEHA, DEP and DPH has not been scheduled and it is unlikely that there will be any funding for alternative systems. She also spoke about the NEIWPC Short Course in 2008 and suggested CEHA offer support in the amount of \$500. Robin Sleeman asked how many CEHA members attended the last Short Course. Carol does not know but will get that information.

Money for soils training has been removed from the budget by OPM. However, DPH is committed to continuing the training and is looking at other sources of funds.

Water – Written report provided. Vicky Carrier noted that the American Groundwater Trust (AGWT) is sponsoring a seminar in Hartford on March 29th. They are looking for “cooperation” from CEHA.

Motion by David Knauf to provide the AGWT with an electronic copy of the CEHA mailing list at no charge for a 1 time use to advertise the seminar.

Second by Karen Reid. Motion carried.

Yankee Conference – Joe Hock reiterated the need for a replacement for George Calkins and summarized the time requirements of the position. David Knauf offered to assume the position if no one else wants it. Francesca agreed to contact members on the Education Committee list to see if there was any interest. There was also a discussion about reimbursement for attending the Yankee Conference for CEHA’s Board delegates. It was agreed to add this to the agenda for further discussion.

Policies Procedures & Bylaws – The committee met prior to the regular Board meeting. Sands Cleary will send out a report electronically.

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Food - A written report was provided, but a representative of the committee was not present.

Housing/Pb – A written report was provided, but a representative of the committee was not present.

Adjournment

Motion to adjourn at 4:05 P.M. by Karen Reid
Second by Sands Cleary. Motion carried.

Respectfully submitted,
David Rogers
Secretary
1/10/07 #1