

**CONNECTICUT ENVIRONMENTAL HEALTH ASSOCIATION  
EXECUTIVE BOARD MEETING  
Wednesday June 22, 2011**

A meeting of the Executive Board of the Connecticut Environmental Health Association was held on Wednesday June 22, 2011 at the Wallingford Public Library Wallingford, CT. The following voting members were in attendance: Jennifer Eielson, Elizabeth Kavanah (12:42 PM), John Deckert, Scott Cook, David Rogers, Jeffrey Catlett, Vicky Carrier, Eloise Hazelwood (2:26 PM), Maryam Hosseini, Phyllis Amodio, Marco Palmeri, Jessica Fletcher, Jeff Polhemus and Steve Knauf.

**Call to Order**

The meeting was called to order at 12:24 P.M. by President Jennifer Eielson.

**Additions to the Agenda** – There were no additions or corrections to the agenda.

**President's Report**

President Eielson gave a report to the Board about the recent NEHA AEC in Columbus, OH. She reported that overall attendance was down about 30% from 2010. The AEC will be held in San Diego in 2012 and in Washington, DC in 2013. She met with the President of the New Jersey affiliate while there and is sending her information about the 2012 Yankee Conference, which CEHA is hosting. She also made some exhibitor contact for that conference. President Eielson attended a session on the recent recall of pool drain covers conducted by NSPF and CPSC. She stated that the information in this session would be useful to CEHA members and suggested asking Pam Scully of DPH to give such a presentation at the Summer Meeting.

The contract for the Annual Meeting has been signed with Anthony's in New Haven. The date is November 4, 2011 and the cost is the same as 2010 (\$30 pp with a minimum of 50).

**Treasurer's Report** – An updated report for April was presented.

**Motion** by Scott Cook to accept the amended April report.

**Second** by Phyllis Amodio. **Motion carried.**

The May report, which was tabled last month was presented.

**Motion** by Scott Cook to accept the May report.

**Second** by Maryam Hosseini. **Motion carried.**

The ML Smith CD has now matured and the new rate is only 0.6% for 18 months. The money in this CD is not currently being used and Scott suggested leaving it alone for now. He also stated that the AEC CD will mature on July 30<sup>th</sup>, but new rate information is not yet available. He asked if CEHA should be doing something like training with this money. There was a discussion on what if anything should be done with the money. Steve Knauf asked if CEHA could join a credit union to get a better rate. Jeff Polhemus stated that since there are no immediate plans for the money, it should be left alone while the issue is explored further.

**Secretary's Report - Approval of minutes.**

Minutes of the May 11, 2011 regular meeting were sent out to the members.

**Motion** by Scott Cook to approve the minutes as submitted.

**Second** by Jessica Fletcher. **Motion carried.**

## **STANDING COMMITTEE REPORTS**

**Education** – Alessandra was not in attendance. President Eielson reported that registration for the legal training session was quite low and it might be canceled. There was some confusion about the time for the session as it had been moved from the afternoon to the morning. There are no other training sessions on the schedule right now.

**Legislative** – Dave Boone was not in attendance, but the legislative session is over.

**Membership** – Maryam Hosseini reported that she had received a double payment from one member. The overpayment will be credited to that member's 2012 dues.

**Nominations & Elections** – Phyllis Amodio will submit the slate for the upcoming election to the Executive Board by the August 10<sup>th</sup> deadline. Ballots will go out on August 15<sup>th</sup>.

**Publicity/Newsletter** – David Knauf was not in attendance. Members asked about the latest issue of the newsletter. It was sent out on May 16. Topics need to be set for the Summer Meeting so an announcement can be sent out.

**Scholarship & Awards** – Eloise was not in attendance at this point in the meeting.

## **TECHNICAL ADVISORY COMMITTEE REPORTS**

**Housing/Lead & Summer Meeting** – Marco stated that a letter is needed from DPH to waive the parking fees for the Summer Meeting. A number of possible topics for the meeting were discussed including pool drain cover recall and abandoned properties.

Marco would like to produce a "cheat sheet" for housing and lead complaints that would include applicable general statutes and public health code citations. He would like to have this put in booklet form that can be taken into the field by the sanitarian. The Board expressed support for this effort and having CEHA publish the booklet.

**Food** – Jessica Fletcher has been getting questions about the new acidified foods act. She asked if CEHA could put a link on the website to the Department of Consumer Protection home page for more information.

**Motion** by Scott Cook to put such a link on the CEHA website.

**Second** by Jessica Fletcher. **Motion carried.**

Jessica also circulated a draft information sheet on manual dishwashing for review. She wants to have this translated into Spanish and Chinese as well.

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**Subsurface Sewage Disposal** – Jeff Polhemus reported that he has 26 paid registrations already for the soil seminar. 21 of the 26 are engineers, installers or other non public health people. More ads will be going out soon. Two of those registering paid the CEHA member rate but are not members. He will direct them to contact Maryam about their member status or joining. The committee will be meeting at Session Woods soon to select test pit sites. Jeff and Don Mitchell will be attending the next Code Advisory Committee meeting. One of the proposals is likely to be an update to the SSDS inspection form.

**Water** – Steve Knauf reported on a meeting between, DEP, the SSDS Committee and the Water Committee to discuss issues related to section 19-13-B51. These issues include protection of existing wells, withdrawal rates of wells and a private well waiver form. There was a discussion about the need for code changes and guidance documents.

**Bylaws/ Policies & Procedures** – There have been no meetings lately. Scott Cook stated that topics the committee needs to discuss are uncontested elections, website advertisements and the registration fees for training sessions for members v. non-members.

**Yankee Conference Planning** – President Eielson and Scott Cook went to the most recent YC Board meeting. Massachusetts wants to have the NEHA RS class and exam as a part of the Yankee Conference from now on. This could pose some logistical problems. The site selection committee has not met or toured any site yet.

#### **STANDING COMMITTEE REPORT**

**Scholarship & Awards** – postponed from earlier. Eloise has received 2 applications so far; 1 undergraduate and 1 graduate. Nominees for the CEHA Awards will be needed soon.

**OLD BUSINESS** – None

**NEW BUSINESS** – None

#### **Adjournment**

**Motion** to adjourn the meeting by Scott Cook at 2:37 PM.

**Second** by Jeff Catlett. **Motion carried.**

Respectfully submitted,  
David Rogers  
Secretary  
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